

**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT  
Maternal Health Programme Analyst (NOB level)**

<b>TERMS OF REFERENCE (to be completed by Hiring Office)</b>	
Hiring Office:	Programme Unit – Reproductive Health UNFPA Philippine Country Office
Purpose of consultancy:	<p>The Maternal Health Programme Analyst shall engage in policy and programmatic discussions related to the full implementation of the RPRH Law and other related Maternal Health and Family Planning issues.</p> <p>The technical and coordination work expected from the Maternal Health Programme Analyst shall primarily be in line with the Department of Health's Fourmula One Plus for Health Strategy and UNFPA's 8th Country Programme of Assistance to the Philippines.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p>The specific duties and responsibilities of the Maternal Health Programme Analyst shall include the following:</p> <ul style="list-style-type: none"> <li>• Provide technical support in the development and implementation of the research design for the Family Planning bottleneck analyses.</li> <li>• Provide technical and coordination support in the updating of the DOH Family Planning Costed Implementation Plan.</li> <li>• Participate in the RPRH Law National Implementation Team (NIT) and other relevant Maternal Health and Family Planning meetings and events.</li> </ul>
Duration and working schedule:	01 January to 30 April 2019
Place where services are to be delivered:	The Maternal Health Analyst shall be based in Metro Manila.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Monthly Accomplishment Report to be submitted every 25 <sup>th</sup> of each month detailing: 1) Target Deliverables; 2) Deliverables Achieved; and 3) Additional Inputs if necessary
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The monthly accomplishment report described above shall be prepared by the Maternal Health Analyst, reviewed and verified by the National Programme Officer for Reproductive Health of UNFPA, and approved by the UNFPA Country Representative.
Supervisory arrangements:	<p>Under the overall direction and supervision of the National Programme Officer for RH, the Maternal Health Analyst facilitates the work of consultants, advisors, and experts and establishes and maintains collaborative relationships with counterparts in government, other UN agencies and civil society organizations and other relevant stakeholders to address emerging issues. S/he must effectively influence counterparts from diverse backgrounds to jointly contribute to achieving UNFPA's mandate. The Maternal Health Analyst is a substantive contributor to the programme team in the Country Office.</p> <p>Internal contacts, include the Country Representative, the Assistant Representative and the CO's programme and operations teams. External contacts include other UN agencies in country, and counterparts and partners in Country programme activities, including NGOs, experts etc.</p>
Expected travel:	As the need arises.

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<p>Required expertise, qualifications and competencies, including language requirements:</p>	<p><b>Job requirements:</b></p> <ul style="list-style-type: none"> <li>Advanced degree (minimum Masters or equivalent) on public health, development management, or other related areas; Educational background on research and/or epidemiology is an advantage.</li> <li>At least two (2) years of professional experience at the national or regional level in implementing public health programmes</li> <li>Work experience on research, epidemiology and public health planning is an advantage.</li> <li>Network in government, civil society, academe and development organizations.</li> </ul> <p><b>Corporate Competencies:</b></p> <ul style="list-style-type: none"> <li>Integrity, commitment, cultural sensitivity and valuing diversity;</li> <li>Building and managing relationships; and</li> <li>Personal leadership and effectiveness.</li> </ul> <p><b>Functional and Technical Competencies:</b></p> <ul style="list-style-type: none"> <li>Business acumen;</li> <li>Implementing management systems;</li> <li>Innovation and marketing of new approaches;</li> <li>Client orientation;</li> <li>Organizational awareness;</li> <li>Strategic alignment of human resource practices;</li> <li>Promoting organizational change and development</li> <li>Impact and influence; and</li> <li>Job knowledge/technical expertise.</li> </ul>
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<ul style="list-style-type: none"> <li>Vehicle/driver in relation to participation in meetings and field visits.</li> <li>Daily subsistence allowance for authorized travel outside duty station.</li> </ul>
<p>Other relevant information or special conditions, if any:</p>	<p>N/A</p>
<p>Signature of Requesting Officer in Hiring Office:</p> <p>Joseph Michael Singh, National Programme Officer, Reproductive Health</p> <p>Date : <i>09 Nov 18</i></p> <p>Approved by:</p> <p><i>Iori Kato</i></p> <p>Iori Kato Country Representative</p> <p>Date: <i>15 Nov 2018</i></p> <p>Allotment Account Number: COA to be determined in 2019</p>	

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