

**TERMS OF REFERENCE**  
**Gender-based Violence (GBV) Working Group Coordinator**

<b>TERMS OF REFERENCE (to be completed by Hiring Office)</b>	
Hiring Office:	Gender Unit UNFPA Philippines Country Office (CO)
Purpose of consultancy:	<p>The Gender-based Violence (GBV) Working Group Coordinator is primarily responsible for coordinating and monitoring GBV prevention and response interventions within the Bangsamoro transition process and Marawi post-armed conflict recover and rehabilitation.</p> <p>The GBV Working Group Coordinator is an interagency functional area led by UNFPA and as such represents all GBV actors to promote an efficient and coordinated response, as well advocates for GBV within the Humanitarian Country Team (HCT), supports mainstreaming GBV in other sectors, and promotes resources mobilization for the GBV community in country.</p>
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p><u>Partnerships and Coordination</u></p> <ul style="list-style-type: none"> <li>• Work closely with the Bangsamoro Transition Authority, Task Force Bangon Marawi, the Department of Social Welfare and Development (DSWD) and the Gender-based Violence (GBV) Working Group and Child Protection Working Group (CPWG) under the Protection Cluster to promote and facilitate a strengthened GBV prevention and response within the recovery and rehabilitation framework, including ensuring active participation from key partners and effective and results-oriented processes.</li> <li>• Advocate for the mainstreaming of GBV prevention and mitigation measures in the Bangsamoro Development Plan, Task Force Bangon Marawi and among the different clusters/sub-committees (i.e. Health, Nutrition, Water, Sanitation and Hygiene or WASH, Education, Camp Coordination and Camp Management or CCCM, Shelter, Livelihoods, etc.).</li> <li>• Advocate for the integration of GBV, safety and security-related concerns in cluster-wide assessments.</li> <li>• Support day-to-day activities of the GBV Working Group at the regional/sub-regional levels to develop and strengthen multi-sectoral and inter-agency GBV prevention and response interventions including operationalization of GBV</li> </ul>

	<p>referral and reporting mechanisms, information sharing, coordination, and monitoring and evaluation.</p> <ul style="list-style-type: none"> <li>• Link emergency interventions with existing regular development interventions being implemented by relevant national government agencies and local government units.</li> </ul> <p><u>Technical Leadership</u></p> <ul style="list-style-type: none"> <li>• Provide technical assistance to GBV Working Group members that are implementing GBV prevention, mitigation and response interventions as part of Bangsamoro transition process and Marawi’s recovery and rehabilitation process.</li> <li>• Provide technical support, in coordination with GBV Working Group members, to existing GBV prevention and response structures and service providers, such as Local Committees on Anti-Trafficking and Violence Against Women and Their Children (LCAT-VAWC), or its equivalent, to implement key legislations protecting women and children from violence (RA 7610, RA 8353, RA 9262, RA 9208, and RA 10364) and provide survivor-centered response to GBV survivors.</li> </ul> <p><u>Monitoring and Evaluation</u></p> <ul style="list-style-type: none"> <li>• Promote safe collection, analysis and sharing of GBV-related data in humanitarian settings (especially for GBV Working Group and Child Protection Working Group members) within the context of the existing government databases and intake forms.</li> <li>• Conduct joint monitoring visits with government partners, UN agencies, and NGOs.</li> <li>• Prepare standard periodic reports that provide progress updates on on-going activities to support GBV in the emergency and inputs to the OCHA Situation Reports, Humanitarian Bulletin, and Protection Advisories.</li> </ul> <p>Perform other duties as may be assigned by the Country Representative.</p>
<p>Duration, working schedule, fee basis (<i>daily / weekly / monthly / lump sum / per deliverables</i>)</p>	<p>Five (5) months (starting on 1 February 2019)</p>

Place where services are to be delivered:	Duty station: Cotabato City, Maguindanao, Region XII (Soccsksargen)
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Both electronic and hard copies  Delivery dates will align with the deadlines set by the Gender-based Violence Working Group, CO, and Mindanao Humanitarian Team.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	A work plan covering the contract period will be developed and finalized with the IC. Monthly monitoring of the work plan will be conducted by the supervisor.
Supervisory arrangements:	The Consultant will be under the overall supervision of the UNFPA Country Representative, with direct, day-to-day technical supervision to be provided by the CO National Programme Officer-Gender/Gender-based Violence.  The Consultant will be responsible for the day-to-day supervision of the Information Management Analyst and driver who will be engaged to support the GBV Working Group.
Expected travel:	The Consultant will be expected to travel to Iligan City, Marawi City and other local government units in Lanao del Sur, Lanao del Norte and Bangsamoro areas to provide technical assistance and conduct monitoring and quality assurance work in coordination with members of the GBV Working Group.
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>• Advanced degree in social work, public health, law, social policy or other fields related to women’s empowerment, reproductive health, gender-based violence prevention and response.</li> <li>• Two to three years of increasingly responsible professional experience in the area of gender-based violence, gender equality, women’s empowerment, protection, and/or human rights.</li> <li>• Understanding of Inter-Agency Standing Committee (IASC) systems and protocols, desirable.</li> <li>• Knowledge of Philippine policies, legislation, procedures/protocols and structures related to the prevention of and response to GBV.</li> </ul>

	<ul style="list-style-type: none"><li>• Proficiency in oral and written communication including computer applications.</li><li>• Willingness to travel in conflict-affected areas.</li><li>• Familiarity with the UN System will be an advantage</li></ul>
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