

**TERMS OF REFERENCE**  
**Gender-based Violence (GBV) Programme Analyst**

<b>TERMS OF REFERENCE (to be completed by Hiring Office)</b>	
Hiring Office:	Gender Unit UNFPA Philippines Country Office (CO)
Purpose of consultancy:	The GBV Programme Analyst is primarily responsible for ensuring the full implementation of the gender-based violence (GBV) prevention and response interventions that will be funded by core and non-core (donor) resources.
Scope of work:  <i>(Description of services, activities, or outputs)</i>	<p><u>Programme Implementation</u></p> <ul style="list-style-type: none"> <li>• Provide technical assistance to implementing partners in the conduct of activities outlined in the approved funded project.</li> <li>• Conduct regular monitoring of activities to ensure that deliverables by implementing partners are met given the budget and timelines.</li> <li>• Provide technical support, in coordination with GBV Working Group members, to existing GBV prevention and response structures and service providers, such as Local Committees on Anti-Trafficking and Violence Against Women and Their Children (LCAT-VAWC), or its equivalent, to implement key legislations protecting women and children from violence (RA 7610, RA 9208, RA 9262, and RA 8353) and provide survivor-centered response to GBV survivors.</li> </ul> <p><u>Partnerships and Coordination</u></p> <ul style="list-style-type: none"> <li>• Coordinate with the Bangsamoro Transition Authority, Department of Social Welfare and Development (DSWD) Central Office, Field Office 10 and 12, DSWD-Autonomous Region in Muslim Mindanao/Bangsamoro Autonomous Region in Muslim Mindanao and local social welfare and development officers (LSWDO) for the implementation of the GBV interventions (i.e mapping of available services for GBV survivors; establishment and operationalization of women-friendly spaces; training of inter-agency protection mechanism members) outlined in the work plan of implementing partners.</li> <li>• Work closely with Task Force Bangon Marawi, the Department of Social Welfare and Development (DSWD) and the Gender-based Violence (GBV) Working Group and Child Protection Working Group (CPWG) under the Protection Cluster to promote and facilitate a strengthened</li> </ul>

	<p>GBV prevention and response within the recovery and rehabilitation framework, including ensuring active participation from key partners and effective and results-oriented processes.</p> <ul style="list-style-type: none"> <li>• Advocate for the mainstreaming of GBV prevention and mitigation measures in the Bangsamoro Development Plan, Task Force Bangon Marawi, and among the different clusters/sub-committees.</li> <li>• Advocate for the integration of GBV, safety and security-related concerns in cluster-wide assessments.</li> <li>• Link emergency interventions with existing regular development interventions being implemented by relevant national government agencies and local government units.</li> </ul> <p><u>Monitoring and Evaluation</u></p> <ul style="list-style-type: none"> <li>• Fulfill the reporting requirements of the project, including the preparation of regular progress reports, project updates, situationers and other information requirements, towards the quality documentation of activities and the provision of information needed for decision-making.</li> <li>• Promote safe collection, analysis and sharing of GBV-related data in humanitarian settings (especially for GBV Working Group and Child Protection Working Group members) within the context of the existing government databases and intake forms.</li> <li>• Conduct joint monitoring visits with government partners, UN agencies, and NGOs.</li> </ul> <p>Perform other duties as may be assigned by the Country Representative.</p>
<p>Duration, working schedule, fee basis (<i>daily / weekly / monthly / lump sum / per deliverables</i>)</p>	<p>Six months (start on 1 January 2019)</p>
<p>Place where services are to be delivered:</p>	<p>Duty station: Iligan City, Lanao del Norte, Region X (Northern Mindanao)</p>
<p>Delivery dates and how work will be delivered (<i>e.g.</i></p>	<p>Both electronic and hard copies</p>

electronic, hard copy etc.):	Delivery dates will align with the deadlines set by the CO for implementing partners' submission of the required documents (e.g. quarterly work plan monitoring tools, Funding Authorization and Certificate of Expenditures)
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	A work plan covering the contract period will be developed and finalized with the IC. Monthly monitoring of the work plan will be conducted by the supervisor.
Supervisory arrangements:	The Consultant will be under the overall supervision of the UNFPA Country Representative, with direct, day-to-day technical supervision to be provided by the CO National Programme Officer-Gender/Gender-based Violence. The IC will work closely with the M&E Officer – GBV Programme and GBV Working Group.
Expected travel:	The Consultant will be expected to travel to Marawi City and other local government units in Lanao del Sur, Lanao del Norte, and other Bangsamoro areas to provide technical assistance and conduct monitoring and quality assurance work in coordination with implementing partners and the GBV Working Group.
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> <li>• Advanced degree in social work, public health, law, social policy or other fields related to women's empowerment, reproductive health, gender-based violence prevention and response.</li> <li>• Prior experience in the area of gender-based violence, gender equality, women's empowerment, protection, and/or human rights.</li> <li>• Knowledge of Philippine policies, legislation, procedures/protocols and structures related to the prevention of and response to GBV.</li> <li>• Proficiency in oral and written communication including computer applications.</li> <li>• Willingness to travel in conflict-affected areas.</li> <li>• Familiarity with the UN System will be an advantage</li> </ul>