

TERMS OF REFERENCE

Operations Research Design Adviser for the Humanitarian Trust Fund Project

Hiring Office:	United Nations Population Fund – Philippines Country Office
Purpose of the Service Contract:	<p>Operations Research Design Adviser for the HTF Project – Manila Office</p> <p>With funding support from the Humanitarian Trust Fund and UNFPA's Emergency Response Fund, UNFPA in the Philippines in partnership with the new Bangsamoro Government plans to implement new and innovative programs to provide life-saving SRH and GBV-related interventions for crisis situations in the provinces of BARMM. As such, there is a need to be able to monitor the implementation and evaluate the impact of these novel interventions to serve as evidence base for possible enhancements, adoption, replication and/or scale-up in future humanitarian and development programming of UNFPA. One of the means by which such evidence base can be built is to design and conduct an operations research cum impact evaluation in conjunction with the implementation of these new interventions.</p> <p>As operations research cum impact evaluation is a relatively new M&E approach for the Country Office that can potentially be applied to and replicated in all its other programmes and projects, the CO seeks to engage a consultant who can provide expert advice in:</p> <ul style="list-style-type: none"> ● Establishing an M&E framework for the project, building on a clear and sound theory of change, and identifying performance and results indicators to measure programme effectiveness and efficiency; and ● Designing an operations research/impact evaluation parallel to the project implementation, including the tools, instruments and protocols necessary to operationalize the research/evaluation.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p><u>Operations Research cum Impact Evaluation</u></p> <ul style="list-style-type: none"> ● Provide expert guidance to further clarify the Project's Theory of Change (TOC) and, in the process, examine how the different project components and interventions function by themselves and in relation to each other; ● Lead the design of a research framework that would validate the TOC and answer questions around: <ul style="list-style-type: none"> ● the relevance, effectiveness, efficiency, and sustainability of the project components and results - individually and synergistically; ● in-depth analysis of factors affecting the scope, depth and quality of services delivered and whether they are contributing to the intended project outcome - e.g. increased utilization of SRH and GBV services in a humanitarian setting; ● unintended consequences/effects of the project; ● documenting the variety of implementation models/solutions adopted, their differentiated results, the factors that either facilitated or hindered their applicability in particular settings; and ● evidence-based recommendations on the potential for enhancement, replication and/or scale-up of project approaches/components in future humanitarian and development programming, including the assumptions and risks that need to be considered from the onset; ● Design the protocols and instruments necessary to operationalize the research, to include: <ul style="list-style-type: none"> ● appropriate sampling and targeting of areas and individuals who will be exposed to the project interventions and, if called for by the research design, the selection of areas and individuals who will form part of the “control” or “non-intervention” group to allow for a reasonable analysis and conclusion of causality between project interventions and the health outcomes they are supposed to affect; and ● efficient collection of the data necessary for the research, consolidation and analysis of the data, validation/triangulation of findings, and effective dissemination of the research results.
Duration, working schedule, fee basis:	<p>1 October 2019 – 30 November 2019 (estimated at a level of effort equivalent to 20 person-days in total)</p> <p>This is an output-based position the fees of which will be paid based on the following schedule:</p> <p>1st tranche (40%) - upon the consultant's satisfactory submission to and acceptance by the Country Office of the draft research design</p> <p>2nd tranche (40%) - upon the satisfactory submission to and acceptance by the CO of the draft research protocols and instruments necessary to operationalize the research</p>

	3 rd and final tranche (20%) – upon the satisfactory submission to and acceptance by the CO of the final research design, protocols, and instruments that address the CO's comments and inputs
Place where services are to be delivered:	UNFPA Country Office
Supervisory arrangements:	The Operations Research Design Adviser will be under the overall supervision of the Country Representative and direct supervision of the Humanitarian Coordinator. He/she will receive technical guidance from the Monitoring and Evaluation Manager.
Expected travel:	At least one field visit to Iligan, Marawi City, and/or Lanao del Sur
Required expertise, qualifications and competencies, including language requirements:	<p><u>Job requirements:</u></p> <ul style="list-style-type: none"> ● Advanced Degree (preferably Ph.D.) in Public Health, Population, Management, Demography, Development, Economics, Statistics, Public Administration, or any other related Social Science fields; ● Minimum 10 years of experience in the design and conduct of operations researches and/or impact evaluations for public sector programmes; ● In-depth knowledge of population dynamics, health systems and health service delivery modalities, national health policies, reproductive health, and development related issues and challenges in the country; ● Demonstrated capacity for strategic thinking and policy advice are essential; ● Excellent analytical, communication and writing skills; ● Fluency in English is required; ● Familiarity with UN policies and principles will be an advantage; ● Ability to organize work effectively and to meet planned deadlines; ● Demonstrated ability to work harmoniously with persons of different backgrounds in multi-cultural environment; ● Must possess negotiation skills; and ● Experience working with government implementing partners. <p><u>Core Competencies:</u></p> <ul style="list-style-type: none"> ● Integrity, commitment, cultural sensitivity and valuing diversity; ● Developing people/Coaching and Mentoring; ● Building and managing relationships; and ● Personal leadership and effectiveness. <p><u>Functional Competencies:</u></p> <ul style="list-style-type: none"> ● Business acumen; ● Implementing management systems; ● Innovation and marketing of new approaches; ● Client orientation; ● Organizational awareness; ● Strategic alignment of human resource practices; ● Promoting organizational change and development; ● Impact and influence; and ● Job knowledge/technical expertise.