

**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT
RHCT – MISP Coordinator**

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	Reproductive Health Unit UNFPA Country Office Philippines
Purpose of consultancy:	<p>The Reproductive Health Coordination Team (RHCT) – Minimum Initial Service Package (MISP) Coordinator is primarily responsible for coordinating and monitoring the Sexual and Reproductive Health (SRH) interventions within the recovery and rehabilitation coordination mechanisms in relation to the Marawi post-armed conflict situation in Mindanao.</p> <p>The RHCT as defined under DOH Administrative Order 2016-005 is an inter-agency working group with national and local level structures that shall manage the implementation of MISP for SRH in humanitarian emergencies in the Philippines. The RHCT, led by the Department of Health (DOH) co-led by UNFPA and chaired by the Local Health Officer on the ground, works with the Health Cluster and other relevant stakeholders in implementing priority activities in emergency situations with the goal of reducing maternal mortalities, morbidities and disabilities through specific interventions on coordination, prevention of gender-based violence, prevention of STI, HIV and AIDS, maternal and neonatal care, and planning for comprehensive RH services following the SPHERE standards.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p><u>Partnerships and Coordination</u></p> <ul style="list-style-type: none"> • Provide co-lead support to the City Health Office of Marawi, the LGUs supported UNFPA and the Province of Lanao del Sur, in operationalizing the Local RH Coordination Teams, developing and enhancing partnerships with relevant stakeholders, in the implementation of the MISP for SRH in relation to the post-armed conflict situation in Marawi. • Work closely with Task Force Bangon Marawi, the Department of Health, the Provincial Health Office of Lanao del Sur, the City Health Office of Marawi and members of the RHCT in strengthening the SRH response within the recovery and rehabilitation framework, utilizing a rights-based gender-responsive, results-oriented processes. • Provide cross-sectoral linkages between national and local counterparts of the DOH, DSWD, DILG and the OCD, on the complementation of interventions impacting SRH outcomes and as embodied within the joint memorandum circular on the implementation of MISP for SRH in emergencies. • Collaborate with the Health Cluster for the complementation of interventions of RH and general health services, including cross-sectoral linkages with regional and national counterparts, updating cluster needs, response and gaps, supporting resource mobilization efforts of the cluster, facilitating information sharing, monitoring and evaluation. • Link emergency interventions with existing regular health interventions of relevant national government agencies and local government units, towards normalization and more comprehensive SRH services. <p><u>Technical Leadership</u></p> <ul style="list-style-type: none"> • Provide technical assistance to the Local RHCT on the specific provisions on the National Policy on the Implementation of MISP, and the corresponding Joint Memorandum Circular on MISP Implementation. • Provide technical assistance to the Local RHCT members that are implementing SRH interventions as part of the recovery and rehabilitation

	<p>of Marawi.</p> <p><u>Monitoring and Evaluation</u></p> <ul style="list-style-type: none"> Promote the effective collection, analysis and sharing of SRH-related data in humanitarian setting with the context of existing government databases and intake forms, including the FHSIS, notifiable disease reports, FP Form 1, etc Conduct joint monitoring visits with relevant government partners, UN agencies, and NGOs. Prepare periodic reports of the progress of SRH interventions that feed into government situation reports, OCHA situation reports, Humanitarian Bulletin, and other relevant Health advisories. <p>Perform other duties as may be assigned by the Country Representative.</p>
Duration, working schedule, fee basis (<i>daily / weekly / monthly / lump sum / per deliverables</i>)	Five months (01 February 2019 to 30 June 2019)
Place where services are to be delivered:	Duty station: Iligan City, Lanao del Norte, Region X (Northern Mindanao)
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>Electronic and hard copies</p> <p>Delivery dates will align with dates set by the RHCT, the UNFPA Country Office and the Mindanao Humanitarian Team (MHT)</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	A work plan covering the contract period will be developed and finalized with the IC. Monthly monitoring of the work plan will be conducted by the supervisor.
Supervisory arrangements:	<p>The consultant will be under the overall supervision of the UNFPA Country Representative, with direct day-to-day supervision of the Team leader of the UNFPA Iligan Office (concurrently the Head of UNFPA Cotabato Sub-Office). Technical supervision to be provided by the National Program Officer for Reproductive Health as the RH Focal Person for Humanitarian.</p> <p>The consultant will work closely with the Humanitarian RH Programme Officer and the RH M&E/IM Analyst</p>
Expected travel:	<p>The consultant will be expected to travel to Marawi City and other local government units in Lanao del Norte and Lanao del Sur, and Cotabato City to provide technical assistance, conduct monitoring and quality assurance work, in coordination with members of the Local RHCT.</p> <p>The Consultant may be requested to travel to the Country Office for relevant activities related to the overall SRH response, as to be determined by the supervisor.</p>
Required expertise, qualifications and competencies, including language requirements:	<ul style="list-style-type: none"> Advanced degree in public health, social work, or any social-science related to reproductive health, demography and sociology is an advantage Prior experience in the area of reproductive health and humanitarian response would be desirable Understanding of the Minimum Initial Service Package for Sexual and Reproductive Health in Humanitarian Emergencies is essential

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| | <ul style="list-style-type: none">• Working knowledge of policies and programs related to reproductive health• Proficiency in oral and written English, proficiency in the local dialect is an advantage• Analytical ability, coordination and people skills, technical writing skills and ability to use computer applications• Willingness to travel in conflict-affected areas• Familiarity with the UN System will be an advantage |
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